Wyoming Prevention Framework Community Grant Report

Attachment B		
This report is for this time period		Please email this report as an attachment to Substance Abuse & Mental Health Services Division.
February 7, 2007 -April 30, 2007		Wyo Dept. of Health lisa.laake@health.wyo.gov
Today's Date	15-Oct-07	For information call 1-800-535-4006
County	Laramie	or 307-777-6494
Contract Organization Name	Laramie County Community Partnership, Inc	
Your Name	Alfrieda Gonzales	
	7 Milloud Oorleanso	Please keep both a hard-copy and file copy for your
Your Mailing Address	770 Vandehei	records
City, State, Zip	Cheyenne, WY 82009	
Your Work Phone Number	307 632-8102	
Fax	307 637=6726	
Your Work Email Address	amgresults@yahoo.com	

Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
		, , , ,		
SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07			.50FTE Executive Director, .25 ATOD chair in kind and .24 Clerical in kind, currently recruiting for Program Coordinator, Program Coordinator will start 11/07 Bi-weekly meetings/calls with President of Board (BOD)
Supervise SPF staff/staff evaluation (note dates and any notes)				and all fiscal matters reviewed for payment by 2 members of the BOD. (Meetings/calls held since receipt of contract) Monthly BOD meeting with an Exec Dir report out on the SPF
supervisor				Phyllis Sherard, President of Board of Directors, Executive Director of Needs Inc. 307 632-4132
Criminal history record compliance (briefly note ves or no if any action was taken this quarterdo not report names)				Not applicable at this time in the process
Staff training and paid travel				SPF Kickoff trainingon March 5, 2007 attended by Rod Hottle (\$170.14) Phyllis Sherard (\$263.23) and Alfrieda Gonzales ((\$104.70)Wy Prevention Training (Sept) attended by Alfrieda Gonzales, Stacey McKenna, Corinna Seeley, Amanda Kizer, Strategic Planning (June) \$497.75
(list all training paid under the contract, dates, raveler name, amount)				
Notify the Division of any board of directors/staffing changes				Fiscal responsibilities for the grant have been reassigned to Executive Director due to resignation of Fiscal Manager effective March 3, 2007
Other Contract Work Agreements (report details)				
				Not applicable as of this date
Jinei				
Needs Assessment Activities				
Needs Assessment Training/Winter 07 Meeting	2007	100%		Completed
Needs Assessment Instrument Received	Feb or March 2007	100%		Completed
Data Collection				Completed
Data Analysis				Completed
				Completed
				Completed
	15-Jun-07			None received
iner				
	upervise SPF staff/staff evaluation (note dates and any notes) ame, title, and phone number of the staff's upervisor riminal history record compliance (briefly note es or no if any action was taken this quarterdo not report names) taff training and paid travel list all training paid under the contract, dates, aveler name, amount) otify the Division of any board of irectors/staffing changes ther Contract Work Agreements (report details) omplete agreement with SPF-TAC ther leeds Assessment Activities eeds Assessment Training/Winter 07 Meeting eeds Assessment Instrument Received ata Collection	taff, Board of Directors, Volunteers, Work ssignments, and Technical Assistance PF Staff Hired (report name, percent of time, mail address, phone number) upervise SPF staff/staff evaluation (note dates and any notes) ame, title, and phone number of the staff's upervisor riminal history record compliance (briefly note as or no if any action was taken this quarterdo on treport names) taff training and paid travel list all training paid under the contract, dates, aveler name, amount) otify the Division of any board of rectors/staffing changes ther Contract Work Agreements (report details) omplete agreement with SPF-TAC ther leeds Assessment Activities eeds Assessment Training/Winter 07 Meeting eeds Assessment Instrument Received ata Collection ata Analysis riorities Identified eeds Assessment Sent to SAD ecsive SAD Comments @ Needs Assessment Revise Needs Assess/Submit Final	Contract Deliverables Date due Completed) taff, Board of Directors, Volunteers, Work ssignments, and Technical Assistance PF Staff Hired (report name, percent of time, mail address, phone number) upervise SPF staff/staff evaluation (note dates and any notes) ame, title, and phone number of the staff's upervisor riminal history record compliance (briefly note so or no if any action was taken this quarterdo ot report names) taff training and paid travel list all training paid under the contract, dates, aveler name, amount) otify the Division of any board of irectors/staffing changes ther Contract Work Agreements (report details) omplete agreement with SPF-TAC ther deeds Assessment Activities eeds Assessment Training/Winter 07 Meeting Feb or March 2007 100% ata Collection ata Analysis riorities Identified eeds Assessment Sent to SAD 1-Jun-07 ecoive SAD Comments @ Needs Assessment 15-Jun-07 ecoive S	Contract Deliverables Completed Completed Date due Completed Completed

			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes

	1				
	Implementation (only with SAD approval)		<u> </u>		
em		Date due	Completed	Completed	Comments or Notes
			Percent	Date	
	Touron .	<u> </u>		I	1
	Other	31-Aug-07		1	
	Receive SAD Comments/Revise/Final Plan	31-Aug-07			Submitted September 15, 2007
	Write Strategic Plan Submit Strategic Plan to SAD			-	August/September Submitted September 15, 2007
	Match Strategies to Data/Needs				Conducted in July and August
	Research Evidence Based Strategies				Conducted in July and August
	Receive Strategic Planning Materials from SAD				Completed
	Attend Strategic Planning Training	Jul-07			Completed
	Strategic Planning Activity				
		I			•
	Other CAC/Infrastructure				J
7	in the SPF process during this reporting period				assessment information/strategic plan.
	Briefly describe how the community was involved				receipt of the grant, reviewing/gathering the needs
					development/releasing of news article announcing the
	o. to, community				Reviewing the requirements/timelines of the grant,
6	SAC/Community				None to date
3	(Optional) local SAPST and/or CADCA Training for			1	i manga malada in Needa Assessment
	Present Findings/Process to Community				Findings included in Needs Assessment
1	note date and attach report				completed in a future meeting.
	Community Resource Assessment				enrichment, tutoring, mentoring and preventions activities. A further assessment of resources will be
					for 4 programs for at risk youth focusing on academic
					Currently, LCCP, Inc is the recipient of 21 CCLC dollar
3	minutes)				See Attachment B
	Budget and Funding Approved by CAC (attach				
	See below for membership report				
2	List dates & number of people who attended				ATOD met first Tuesday of each month
	Community Advisory Council Meetings				
	blichy list of to dolly list				materials
	Community Advisory Council Activities briefly list CAC activities				ATOD met monthly to discuss/reviewed needs assessment and the strategic plan and presentation

	·	<u></u>	Percent	Date	· · · · · · · · · · · · · · · · · · ·
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
E	Implementation (only with SAD approval)				
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F	Deliverables and Assurances				
	Reports			,	
	For February 1 - April 30			<u> </u>	
	May 15: Submit this report to SAD	15-May-07			Submitted May 15, 2007
2	May 15: Submit Expenditure Report to SAD	15-May-07		100%	Submitted May 15, 2007
				<u> </u>	
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07			Delayed due to technical difficulties
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07			Submitted July 25, 2007
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07			Submitted October 15, 2007
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07			Submitted October 15, 2007
		\neg	i		Contract executed March 20, 2007, all approvals
	Complete evaluation agreement with WySAC	30-Mar-07			completed March 28, 2007.
	Provide any other evaluation information				
	Submit any requested data				Submitted all required data due April 30, 2007
	Obtain Chapter 16 Prevention Certification				
11	On-Site evaluations or reviews				On site visit with WYSAC on May 2, 2007
	Post 2 newspaper ads/articles about the SPF grant				Second article appeared in newspaper October 1, 2007,
12	(attach copy)		i		and editorial on October 10th

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
G	Other Information				
	Briefly describe any actions taken by the LEAD				
	AGENCY (fiscal agency) board of directors or high				
1	level staff around the SPF SIG grant				Reviewed the Needs assessment and strategic plan
	Restricted activities (report any approval				
2	requested and received for these)				Not Applicable at this time

fairs/brochures/educational materials	
media	
Please note any significant changes from the	
3 budget submitted in the application.	None to date
What was the one greatest accomplishment this	
reporting period? How was this accomplishment	
4 shared with the community?	Completion of a comprehensive strategic plan
	The timing of the strategic plan development and
What was the one greatest barrier this reporting	meeting the short timelines provided for the development
5 period? What was done to address this barrier?	of the strategic plan
Please briefly list any significant changes or	
6 information related to this grant	None to date
Please provide input and recommendations about	
technical assistance provided by SAD and SAD	
7 contractors	The ATOD is currently identifying its TA needs.

COMMUNITY ADVISORY COUNCIL

COMMUNITY ADVISORY COUNCIL			1	
Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
Rod Hottle	Nov-06	6		United Way of Laramie County
Georgia Befus	Nov-06	6	Yes	Laramie County School District #1
Mary Brown	Nov-06	7		F.E. Warren Airman & Family Readiness Center
Jonna Hilzer-Dickie	Apr-07		Yes	Peakwellness Center, Youth & Family Branch
Tony Lewis	May-07		Yes	Wyoming Department of Family Services
Don Simmer	Nov-06	5	Yes	Cheyenne Police Department
Phyllis Sherard	Nov-06	5		Needs, Inc. & LCCP, Board President
Alfrieda Gonzales	Dec-06	5	Yes	Executive Director, LCCP
Andria Cassel	Nov-06	2	Yes	Attention Homes, Inc.
Carrie Harmsen	Nov-06	2		Prevent Child Abuse Wyoming
Ed Carleo	Nov-06	1		YMCA
Raymond Nelson	Nov-06	2	Yes	Laramie County Sheriff Department
Al Dyke	Nov-06	5	Yes	F.E. Warren Drug Demand Reduction
Kristi Leavitt	Nov-06	5	Yes	Peakwellness Center
Sally Meeker	Nov-06	1		Special Friends
Jo Feguson	Nov-06	4		Wyoming Business Council
Jay Sullivan	Apr-07	1	Yes	Office of Youth Alternatives
Karen Marcy	Nov-06	5	Yes	CLCHD
Kathy Williams	Feb-07	1		UpLift
Ann Reyes	Apr-07	1		Consultant
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